



CONTRACT DATA SHEET

Monroe County Division of Purchasing
200 County Office Building, Rochester NY 14614

TITLE: DOMESTIC VIOLENCE ELECTRONIC MONITORING

CONTRACT #: 0222-05

CONTRACT DATES: 5/24/05-10/31/08

BUYER: WALTER B. LARAUS

PHONE: 585/753-1121

FAX: 585/753-1104

VENDOR(S): Sentinel Offender Services
220 Technology Dr., Suite 200
Irvine, CA 92618

ph: 1-800-929-8201

TERMS AND CONDITIONS

<u>BID ITEM:</u>	DOMESTIC VIOLENCE ELECTRONIC MONITORING
<u>FOR:</u>	MONROE COUNTY OFFICE OF PROBATION
<u>DEPARTMENT CONTACT:</u>	Nancy Ellison, (585) 428-4537
<u>DUPLICATE COPIES:</u>	PLEASE SUBMIT YOUR BID IN DUPLICATE; THE ORIGINAL AND ONE (1) COPY.
<u>BID INFORMATION:</u>	At the time of bid, the bidder shall supply detailed specifications covering the item(s) contained herein and shall clearly indicate any areas in which item or items offered do not fully comply with the specifications contained herein.
<u>SUBMITTAL OF FORMAL PROPOSAL:</u>	<p>Bid proposal must be legible and submitted in the original form, bearing an original signature. COPIES AND FACSIMILES ARE NOT ACCEPTABLE.</p> <p>All bidders must submit proof that they have obtained the required Worker's Compensation and disability benefits coverage or proof that they are exempt.</p>
<u>SPECIFICATION ALTERATIONS:</u>	Specifications will be construed to be complete and be considered the entire description of the goods or services upon which Monroe County is now seeking bids. Only formal written addenda can materially alter this set of specifications. No verbal statement made by a Monroe County employee or anyone else is binding nor shall such statement be considered an official part of this public bid proposal.
<u>FUNDING OUT:</u>	This contract shall be deemed executory only to the extent of the monies appropriated and available for the purpose of the contract and no liability on account thereof shall be incurred by the purchaser beyond the amount of such monies. It is understood that neither this contract nor any representation by any public employee or officer creates any legal or moral obligation to request, appropriate or make available monies for the purpose of the contract.
<u>SECURITIES AND INSURANCE:</u>	<p>Any Certificates of Insurance, Bonds, or other forms of security required by this bid are to be submitted to the Purchasing Manager no later than ten (10) normal business days following the date of notification of award. Documents must be received by the close of business, 5:00 pm, on that day.</p> <p>Failure to adhere to this may result in the award being rescinded and awarded to the next lowest bidder, or being rebid, whichever is determined by the Purchasing Manager to be in the best interests of Monroe County.</p>
<u>BRAND</u>	References to a manufacturer's product by brand name or number are done

REFERENCE:

solely to establish the minimum quality and performance characteristics required. Bidders may submit bids on alternates, but must attach two (2) copies of manufacturer specifications for any alternate at the time of the bid. Further, the bidder must demonstrate that the alternate proposed has a sufficient operating track record to show the equipment will perform per the specified brand. The acceptance of a bidder's alternate rests solely with Monroe County.

QUALIFIED BIDDER:

Each bidder must be prepared to present satisfactory proof of his capacity and ability to perform this contract. Such proof may include, but is not limited to, an inspection of the bidder's facilities and equipment, financial statements, references and performance of similar contracts. **The Purchasing Manager reserves the right to reject any bid where the bidder cannot satisfy the County as to their ability to perform.** Monroe County reserves the right to reject any and all bids if the Monroe County Purchasing Manager deems said action to be in the best interests of Monroe County.

**METHOD OF
AWARD:**

Monroe County intends to award the bid to the lowest responsive and responsible bidder, based on the **TOTAL COST PER DAY**. Bidder must bid on all items to be considered. **The County reserves the right to reject any and all bids** if the Purchasing Manager deems said action to be in the best interest of the County.

CONTRACT TERM:

Contract will start with the date of the contract award and run through **February 28, 2006**, with the option to renew the contract up to two (2) additional twelve (12) month periods with the mutual consent of both parties.

PRICE CHANGES:

Price changes may be proposed by either party no later than forty-five (45) days prior to contract extension, based upon manufacturer price changes which must be supported with documentation. Should price changes not be acceptable to both parties, the contract will not be extended. Prices may change only at the time of extension.

MINIMUM ORDER:

No minimum order is specified for this contract. Agencies must be able to order as needed. **Political subdivisions and others authorized by law may participate in this contract.**

**PURCHASE ORDER
ISSUANCE:**

Delivery of services may be directed by the receipt of a Purchase Order only. **Items that are not part of this bid will not be paid for by Monroe County.** As to all purchase orders issued by Monroe County, exceptions may only be authorized, in writing, by the Purchasing Manager or his authorized agent prior to delivery.

**BILLING
PROCEDURE:**

All invoices for items sold any authorized agency as a result of this contract must be billed in the following manner: Purchase Order #, Quantity, Description of Item Purchased, BP#, Item #, Extension and Total. **ALL INVOICES MUST BE MARKED WITH THE PURCHASE ORDER NUMBER. INVOICES WITHOUT THIS INFORMATION WILL NOT BE PROCESSED FOR PAYMENT.**

**WARRANTY/
GUARANTEE:**

All warranties by manufacturer shall apply. Bidder shall, as part of its proposal, furnish its warranty/guarantee for all goods/services to be furnished hereunder. As a minimum, Bidder shall warrant all goods for a period of one (1) year from date of acceptance. Bidder shall be obligated to repair or replace all defects in material or workmanship, which are discovered or exist during said period. All labor, parts and transportation shall be at Bidder's expense.

**UNCONTEMPLATED
PURCHASES:**

Monroe County reserves the right to request separate bids for such quantities of items on this contract that may be best procured via separate public bid offering and to otherwise act in furthering its own best interests.

SUBCONTRACT:

The Contractor shall not subcontract any work without first obtaining the written consent of the Monroe County Purchasing Manager.

RELATED ITEMS:

The County reserves the right to add miscellaneous related items to this contract during the contract term upon agreement by both parties as to the price. Approval must be given in writing by the Purchasing Manager or his Designee.

**REPORT OF
PURCHASE:**

The Contractor must, upon request, provide the County Purchasing Manager with detailed information showing how much of each item was delivered, to any and all agencies under this contract. This includes deliveries to not only the County but any other municipality or agency which orders from this contract.

OTHER AGENCIES:

The Contractor(s) must honor the prices, terms and conditions of this contract with political subdivisions, school districts, fire districts or other district or public authority located entirely or partly within Monroe County. Usage of this contract by any of these other political subdivisions or agencies or corporations will have to be coordinated between that subdivision or agency or corporations and the contractor. Orders placed against this contract between any subdivision or agency or corporation will be contracts solely between the Contractor(s) and those entities. Monroe County will not be responsible for, nor will it have any liability or other obligation for, such contract between the Contractor(s) and any third party.

INDEMNIFICATION:

The Contractor agrees to defend, indemnify and save harmless the County, its officers, agents, servants and employees from and against any and all liability, damages, costs or expenses, causes of action, suits, judgments, losses and claims of every name not described, including attorneys' fees and disbursements, brought against the County which may arise, be sustained, or occasioned directly or indirectly by any person, firm or corporation arising out of or resulting from the performance of the services by the Contractor, arising from any act, omission or negligence of the Contractor, its agents and employees, or arising from any breach or default by the Contractor under this Agreement. Nothing herein is intended to relieve the County from its own negligence or misfeasance or to assume any such liability for the County by the Contractor.

GENERAL INFORMATION

The Monroe County Office of Probation/Community Corrections (herein known as MCOP/CC) is accepting bids for the purpose of rental of electronic monitoring equipment and monitoring services designed specifically for domestic violence prevention. The MCOP/CC shall also require straps, batteries and other accessories to accommodate as many as ten (10) active offenders on a continuous basis for the full term of the agreement.

TERMS OF SERVICE:

- A. The term of the agreement shall be for a thirty-six (36) month rental term (subject to fiscal funding non-appropriations).
- B. The MCOP/CC anticipates appropriation for the full thirty-six (36) month term. This rental will not contain any penalty or restriction upon the MCOP/CC in the event that cancellation is necessitated by non-appropriation of funds.
- C. It is the intent of the MCOP/CC to evaluate bids based on the evaluation criteria and the specifications herein, price and other factors considered. The MCOP/CC feels that the public bid specifications reflect the technology and level of security required for the program
- D. All bids become the property of the MCOP/CC. Accepted bids and any subsequent contracts become public records. Proprietary material must be clearly marked as such. Pricing and service elements of the successful bid will not be considered proprietary information.
- E. Neither party to a contract shall assign any right or delegate any duty under the contract without the expressed written and signed consent of the other party.
- F. Bidders, in executing any duty or exercising any right under a contract will not cause or permit any of its agents or employees - or the agent and employees of its subcontractors (if any) who have been convicted of a felony to enter upon the premises controlled, held, leased or occupied by the MCOP/CC, any agency the MCOP/CC contracts with or a participant under the supervision of an agency. Bidders must advise the MCOP/CC of any employee or agent who has been convicted of a felony within the last ten years and prevent that person from obtaining access to participant databases and electronic monitoring equipment.
- G. Bidders must be Equal Opportunity Employers and affirm that they do not discriminate against individuals or firms because of their race, color, creed, marital status, religion, age, sex, national origin, handicap or sexual orientation.
- H. News releases pertaining to this public bid, the services or the project, to which it relates, will not be made without the prior approval in writing by and then only in coordination with the MCOP/CC.
- I. To be considered for award of this contract, the Bidder must meet the following minimum qualifications:
 - 1. Must have a proven track record of providing similar monitoring and technical services for domestic violence programs of same size for a minimum of one year prior to this bid opening date.
 - 2. Must show an ability for immediate contract start up and demonstrate that adequate equipment will be available at the time of the start up to accommodate the contracted service level.
 - 3. Must demonstrate their ability to provide training in the use of the equipment to the on-site personnel.
 - 4. Must satisfactorily address the specifications herein.
 - 5. The Bidder shall include the equipment specifications and catalog sheets with the bid.
- J. The Bidder shall indemnify, defend and save harmless the MCOP/CC, all officers and employees of the MCOP/CC from all claims for injuries or death including claims by employees.
- K. MCOP/CC does not guarantee the rental of any number of monitoring units during the term of this contract. The estimated quantity shown on the bid form is for bidding purposes only.
- L. The Bidder shall, upon request of the MCOP/CC or in response to a subpoena, appear and testify in any legal proceedings convened by a Court of Law. Any expenses incurred in response to a subpoena, appearance and/or testimony in any such legal proceedings shall be the sole responsibility of the Bidder.

- M. The Bidder shall include in its bid to MCOP/CC per diem cost for the rental of the equipment and 24-hour monitoring for only those units, which are actively in use by MCOP/CC.

BID PROPOSAL:

A. The bid proposal must provide the following information:

1. Name and address of the Bidder and a statement as to whether the Bidder is an individual, partner or corporation.
2. Name, title and telephone number of the contact person for the Bidder who is authorized to make representations for the Bidder.
3. The signature and typed name and title of the individual who is authorized to commit the Bidder to the bid.
4. A comprehensive table of contents of material included in the bid. This index must include a clear definition of the material, identified by sequential page number and by section reference.

B. Company Profile

1. Company structure
 - a. Company name
 - b. Date incorporated/organized
 - c. State in which incorporated/organized
 - d. States in which registered as a foreign corporation
 - e. Company officers, principal employees and their qualifications
 - f. Services or activities other than electronic monitoring in which the corporation is engaged
2. Company experience in domestic violence monitoring
 - a. Number of employees involved in manufacturing and sales
 - b. Number of employees involved in provision or monitoring services
 - c. Number of sites currently using your domestic violence electronic monitoring equipment and services
 - d. Number of years providing domestic violence electronic monitoring equipment and services
3. Description of all current contracts for domestic violence monitoring equipment and services
 - a. Agency contracted with
 - b. Date of original contract
 - c. Type and number of units installed
 - d. Contact person and telephone number for each agency
4. Description of all terminated contracts for domestic violence monitoring equipment
 - a. Agency contracted with
 - b. Date of original contract
 - c. Date of termination
 - d. Reason for termination
 - e. Contact person and telephone number for agency
5. Financial Data
 - a. Dun and Bradstreet rating (if available)
 - b. Audited financial statements showing Bidder's current financial status
 - c. Federal employer's identification number
6. Manufacturing of equipment
 - a. Name, address and phone number of manufacturer
 - b. Contact person
 - c. Length of time equipment has been used by your firm

SCOPE:

Because community safety is a paramount concern, the electronic monitoring equipment, services and support must be comprehensive and must meet the minimum requirements and specifications herein. The following are considered minimum specifications for domestic violence monitoring unit equipment. Bidder shall indicate how it intends to comply with narrative comments on each paragraph and list all exceptions for our consideration and/or acceptance. All items not satisfactorily explained must be considered as non-compliance responses and may be evaluated as exceptions.

DOMESTIC VIOLENCE MONITORING EQUIPMENT:

Domestic Violence Initiative

It is the intent of the MCOP/CC to utilize the electronic monitoring system to aid in the supervision of approximately ten (10) domestic violence offenders. It is our desire to utilize a monitoring system which will not only monitor curfew activities of the offender via transmitter and receiver monitors but also alert the offender's potential victim (via audible tone through a second receiver/monitor installed in the victim's home) that the offender is approaching the victim's residence.

This electronic monitoring must have the capacity to:

1. Alert the victim, via audible tone, that the offender is approaching the victim's residence.
2. Upon the occurrence that an offender is approaching a victim residence, the victim's field monitoring device must be able to communicate the incident to the monitoring center whereupon the monitoring center shall immediately call the victim, the police and a predetermined pager and fully communicate a participant identification code and a separate code advising that the offender is within range of the victim's field monitoring device.

A. General Description of Domestic Violence Electronic Monitoring Equipment:

The Bidder shall propose a domestic violence electronic monitoring system (consultation, monitoring, equipment and support services) to primarily monitor offender activities and alert victim of offender attempted contact. Monitoring shall include offender surveillance and victim notification via 24 hour offender monitoring, electronic perimeter detection, personal danger pushbutton pendant, proximity detector for remote warning, MCOP/CC, law enforcement notification and remote paging system. In addition, it shall automatically follow up to confirm incidents and shall report violations, equipment status and other functions deemed appropriate.

The Bidder shall propose appropriate monitoring devices that can be attached to each offender and easily installed in the home by staff. The Bidder shall propose only new equipment. Used or refurbished equipment will not be considered and may warrant grounds for disqualification. Monitoring equipment offered in the bid shall be of the latest technology.

The system shall use standard telephone lines to communicate between the individual transmitters/receivers and the monitoring system.

B. Radio Transmitter:

The Bidder shall propose an identification device that shall be comfortably worn on the wrist or ankle of the offender and shall meet the following requirements:

1. The device must be capable of being securely attached to the offender in such a manner that efforts to tamper with or remove the device are detectable by the electronic monitoring unit receiver.
2. The device must attach to the transmitter and around the wrist or ankle of the offender in an interlocking manner without the need for clips, screws, nuts, fasteners or small parts.
3. The device must be small, lightweight and not pose a health hazard to unduly restrict the activities of the offender.
4. The device must be shock resistant, water and moisture proof and function reliably under normal atmospheric and human environmental conditions.

5. The transmitter shall emit a coded radio signal that is unique to the individual to whom it is attached and be guaranteed by the Bidder and have no duplicate. The range of said signal shall be one hundred fifty (150) feet regardless of the type of building in which the participant may reside.
6. The transmitter signal shall not have the same coding scheme or radio frequency used by any commercial or consumer available products and shall be designed to discourage tracing and duplication of the signal by the participants or accomplices.
7. The transmitter shall incorporate technology capable of sensing and reporting that the transmitter device has been tampered with in an attempt to remove it from the offender.
8. The transmitter must emit a signal at a minimum of once every thirty (30) seconds on a continuous basis, during the operating life of the battery and transmit a low battery signal to the receiver/monitor prior to low battery condition.
9. The strap, which attaches the transmitter to the client, must be easily replaced in the field by agency personnel.
10. The batteries powering the transmitter shall have an operational life of one (1) year and be easily replaced in the field by agency personnel.
11. The Bidder must supply replacement straps and replacement batteries at no charge while equipment is under lease or maintenance contract.

C. Receiver/Monitor:

The Bidder shall supply two (2) receiver/monitors for each transmitter which shall be easily installed in a central location not only in the offender's home but also in the victim's home near the telephone and shall continuously monitor the offender's transmitter and meet the following minimum requirements:

1. The receiver/monitors shall be range selectable from a range of 75 feet to a range of 450 feet.
2. The receiver/monitors shall be capable of full communication to the monitoring center through common telephone lines.
3. The receiver/monitors shall be easily attached to a standard pulse or touch-tone telephone as well as a standard two-prong AC power source by the designated employee with minimum training in installation.
4. The receiver/monitors shall detect and store, with date/time stamp, the following events as a minimum and promptly communicate them to the monitoring center:
 - a. Arrival of the transmitter within the range of the receiver/monitor
 - b. Departure of transmitter out of range of the receiver/monitor after a preset programmable time interval
 - c. Tampering with the offender transmitter
 - d. An attempt to simulate or duplicate the radio signal by a device other than the offender's own transmitter
 - e. Loss and/or restoration of the telephone service (the disconnection event shall be sent as soon as the telephone service is restored)
 - f. Loss and/or restoration of the home's commercial power
 - g. Low battery condition of transmitter and/or receiver
 - h. Tampering of receiver by attempts to open housing
5. The receiver/monitor shall not pose a health or safety hazard to the participant or other family members and shall function reliably under normal household environmental and atmospheric conditions.
6. Electrical surge protectors shall be built in for connecting power and communication lines.
7. The receiver/monitor shall incorporate an internal antenna to eliminate possibility of tampering by the offender.
8. The receiver/monitor shall be capable of being installed and made operational by the Officer following training provided by the Bidder. The cost of the training shall be included in the pricing.

9. During periods where no activity has been detected, the receiver/monitor shall automatically report to the monitoring center that it is connected and functioning properly and the status of the offender's presence. The length of these periods shall be Officer selectable on a per offender basis from the monitoring center without requiring the Officer to go to the offender's home or come in contact with the receiver/monitor.
10. The receiver/monitor shall be powered by the home's commercial power. In the event of a commercial power loss or disconnection of power by the offender, the receiver/monitor back-up battery shall provide a minimum of twenty-four (24) hours continuous operating power for all functions. The back-up battery shall be automatically rechargeable by restoration of power.

D. Drive-By/Proximity Monitoring Device:

The bidder shall supply a portable monitoring device for the victim to use to detect and identify a nearby offender wearing a transmitter. The Bidder shall also supply a portable monitoring device for MCOP/CC. The following are minimum requirements:

1. The device shall be a small hand-held unit easy to carry in one hand by a victim located in a car, building or walking in a nearby area.
2. The device shall have a range control of at least three hundred (300) feet.
3. The device shall be capable of detecting only a single selected transmitter.
4. The device shall operate from an internal rechargeable battery for at least (10) hours and also be powered from both a car's cigarette lighter and 110 VAC.

E. Additional Systems Features:

1. The Bidder shall also provide a personal danger pushbutton pendant for notifying the monitoring center of impending, immediate danger.
2. The Bidder shall provide paging service so that the monitoring center can immediately notify the victim remotely when a violation occurs.

F. Central Monitoring System Equipment:

The Bidder shall monitor all domestic violence units at a central monitoring site regardless of rental or outright purchase.

MONITORING SERVICES:

G. General Description of the Monitoring Services

The Bidder shall have the full capability to provide monitoring services. These services shall be immediately available via Bidder's own central computer system and software, equal to those specified herein and located at the Bidder's monitoring facility.

1. The Bidder shall have a written policy and procedures manual that details the operations of the monitoring center facility as well as monitoring services and support staff.
2. The Bidder shall provide toll-free telephone lines for all communication to/from the participant's home and monitoring facility.
3. The Bidder shall provide a toll-free telephone hot line for both operational help and technical support.
4. The Bidder shall have monitoring center staff continuously physically present twenty-four (24) hours a day, seven days a week, including holidays, year round.
5. The Bidder's staff shall be fully trained and certified by the original equipment manufacturer in all operations of the monitoring center systems, operations, policies and procedures.

6. The Bidder shall have a technical assistance representative from the domestic violence monitoring unit manufacturer physically present during the regular working hours and available by pager on the evenings and weekends, to address technical questions on the domestic violence monitoring equipment.
7. Monitoring services shall be provided by the Bidder twenty-four (24) hours a day, seven days a week for all offenders in the program.
8. The Bidder shall appoint a project manager who will also act as a contact and as a primary liaison for the agency. The project manager will also be able to make significant decisions for the Bidder regarding the operations of monitoring services for MCOP/CC.
9. The Bidder will provide all services associated with monitoring and reporting offender activities. This includes the following for all offenders:
 - a) Data Entry and Changes: All computer, demographic, curfew and system configuration data is entered for each participant. Additionally, the Bidder will maintain census information for statistical compilation.
 - b) Data Termination: The monitoring center shall maintain a record of all data compiled during the offender's term of domestic violence monitoring. If requested by MCOP/CC, the report shall be printed at the time of the offender's termination from the program.
 - c) Data/Voice Transmission: Monitor and record offender activity data and voice responses when it is transmitted to/from the home telephone receiver/monitor to the monitoring center.
 - d) Violations: Notification of offender incidents shall be made to MCOP/CC personnel. The Bidder shall provide a system that allows for notification parameters set forth by MCOP/CC on a per offender basis. Notification shall be made via pager, telephone call or hard copy report on occurrence on an immediate, next day, next business day or on request basis as specified by MCOP/CC. Offender violations and equipment status information will be documented and maintained by the Bidder.
10. The Bidder shall have a notification policy for offender violations that is flexible and allows MCOP/CC to establish multiple distinct levels of security.
11. The Bidder must have the capability to immediately and accurately confirm incidents prior to notifying MCOP/CC.
12. The Bidder shall have the capability of transmitting reports and incidents by a pager, remote printer, facsimile, telephone or direct mail.
13. All incident report intervals shall be predetermined by written request of MCOP/CC. The MCOP/CC shall choose any level for any breakdown of its caseload and further may change any offender's notification level at will. The Bidder shall have an adjustable policy to meet the notification intervals desired by MCOP/CC included in the bid price.

GENERAL:

H. Monitoring Equipment-FCC Approval

The Bidder shall only propose equipment and devices that have been properly registered under part 68 and certified under part 15 of the Federal Communications Commission Rules and Regulations. The Bidder shall submit with the bid, a complete list of the FCC ID numbers that have been approved for all above items.

I. Accessories

The Bidder shall provide necessary tools, straps and other accessories for attaching and removing the offender's devices.

J. Maintenance and Repairs

The Bidder shall be responsible to maintain the equipment and spars in good operating condition and arrange for prompt repair or replacement. All shipping costs will be the responsibility of the successful Bidder.

K. Program Schedule and Delivery

The Bidder shall include a program schedule and delivery dates in the bid listing key items of this proposed contract. The schedule's start day shall be based upon the day of contract signing by both the Bidder and the agency.

L. Training and Certification Program

The goal of training will be to provide the skills and knowledge necessary to implement and manage the program. The training will include a thorough review of the entire operation of the system. Though MCOP/CC staff may not have direct involvement in each aspect of the proposed equipment, it is important for Bidder's staff to fully understand equipment as well as service provision. The Bidder must offer three methods of training. The methodology shall encompass the following areas:

1. Formal Classroom Training: This session will provide MCOP/CC staff with an extensive overview and training on the equipment, monitoring functions, notification and report interpretation.
2. "Hands-on" Training: This session will include the "hands-on" installation of the equipment and proper instructions to the victim and offender.
3. Ongoing Training: The Bidder shall provide the initial training in a session that is a minimum of two days and shall also provide like training for any replacement staff. The above training, including ongoing training and a training manual for each training participant is to be included in the bid price.

M. Inventory

The Bidder shall maintain sufficient in-stock inventory of the items outlined herein quantities relative to the needs of the using departments for this contract. Therefore, it is necessary that the Bidder's in-stock inventory be able to support immediate response to MCOP/CC's request within forty-eight (48) hours.

N. Insurance

The Bidder shall be responsible for providing insurance against theft of or damage to equipment and the MCOP/CC shall not be held responsible for any damage to or loss of equipment. However, in the event equipment is lost or damaged, MCOP/CC will endeavor to cooperate with efforts to recover such equipment or obtain restitution for any losses incurred. The Bidder shall also be solely responsible for any liability incurred due to failure of their equipment or services.

UNIT PRICE SHEET - THIRTY-SIX (36) MONTH RENTAL TERM

V.1 - The Vendor shall indicate below the price for a thirty-six (36) month daily rental of the units listed below. They are to be complete with accessories, software reports, installation and maintenance at various locations throughout Monroe County, per specifications. Prices for optional equipment or services offered shall be listed below or on a separate attached sheet.

The County will make monthly rental payments during the term and the Bidder agrees to charge rental at the per day rate for those units in actual service for the month and/or prorated for that portion of the month used.

\$17.00 unit price

MONROE COUNTY PURCHASING
Vendor Performance Survey

Contract Title:

Contract Number:

Vendor:

Please rank the vendor performing the contract specified on a scale from "1" to "10" with "1" being poor, "5" average and "10" excellent. Please include any additional comments or suggestions in the space provided below. Monroe County Purchasing appreciates your input.

	Poor				Average					Excellent
	1	2	3	4	5	6	7	8	9	10
Item(s) supplied met specifications										
Product provided value (taking into account price, quality, etc.)										
Timeliness of delivery										
Completeness and accuracy of order										
Ability to contact representatives of vendor when needed? (If unavailable was call back prompt?)										
Invoices received promptly and accurately										
Recommendations received from the vendor (ie. product information, cost saving strategies, ideas for better use of resources, etc.)										

Survey Completed by:

Name:

Title:

Agency:

Telephone: _____ **Fax:**

E-mail:

Please submit this survey to Monroe County Purchasing.